

EXHIBITORS' MENU - THREE RIVERS CONVENTION CENTER

Payment for your pre order will be collected on-site at arrival

FAX YOUR ORDER TO 509-737-3729 OR E-MAIL TO

sales@3riverscampus.com

Your Name - above		Company / Organization - above	EVENT DATE(S)
	Booth Number		
E-MAIL ADDRESS - above		YOUR CONTACT PHONE NUMBER - above	
		STAFF ONLY SECTION	
		Received on	
		Order filled by	

THE EVENT IS PROVIDING BOOTH SPACE FOR YOU THAT INCLUDES
 Pipe and Drape Back - 10' Two Padded Chairs
 Pipe and Drape sides - 3' 8' Skirted Table w/ lin Waste basket

QTY	Event Equipment	5 Day Adv	Day of Event
	Fork Lift - per use	\$25	\$30
	Audio visual cart with power	\$15	\$20
	Gaff tape - per roll	\$30	\$30
	Electrical Services		
	Multi port power strip	\$10	\$15
	Extension cord	\$50	\$50
	Internet Services		
	Wi-Fi access	FREE	FREE
	Hard line access - per hook up	\$50	\$100
	Booth Extras		
	5' X 6' Oval table	\$15	\$15
	Tall cocktail table Limited Quantity	\$15	\$15
	6' x 18" wide classroom table	\$15	\$15
	6' X 30" wide standard table	\$15	\$15
	8' X 30" wide standard table	\$15	\$15
	Chairs	\$5	\$7
	Barstools with back Limited Quantity	\$15	\$20
	Linen, per table	\$7	\$10
	Table skirting - standard colors available	\$10	\$15
	Pipe and drape - full height - per 10' panel	\$10	\$15
	Pipe and drape - waist height - per 8' panel	\$10	\$15

QTY	Video Equipment	5 Day Adv	Day of Event
	LCD Flat screen TV 32" Limited Quantity	\$175	\$200
	LCD Flat screen TV 37" Limited Quantity	\$200	\$225
	LCD Flat screen TV 42" Limited Quantity	\$225	\$250
	Laptop w/ windows and office - per day	\$150	\$175
	DVD Player	\$50	\$75
	Office Related		
	Flip Chart on Easel	\$25	\$30
	Easels	\$10	\$12
	Banner Hanging		
	Hanging Banner for you on pipe and drape	\$15	\$20
	Banner hanging from ceiling per banner	\$75	Advance only
	Housekeeping		
	Extra Wastebasket	\$5	\$10
	Pallet Removal - per pallet	\$10	\$15
	Shipping & Drayage Services		
	Receiving / storage (package) per package	\$10	
	Receiving / storage (pallet) per pallet	\$30	
	Post event storage per package	\$10	\$10
	Post event storage per pallet	\$30	\$30

No outside food or beverage may be brought into the facility
 Sales Tax of 8.6% is automatically added to all orders.
 This is the **ADVANCE** sheet **DAY OF** prices listed for your info.

Sub Total =	0.00
+ TAX	0.00
Grand Total =	0.00

Load-in is through the REAR of the building ONLY.